Checklist for At-Home Day Assignments

Check off the following items to help ensure that all assignments have been completed properly and are ready to turn in when you return to school.

_____ The assignment contains the proper heading.

_____ The assignment follows the proper format.

_____ The entire assignment has been completed.

_____ All directions on the actual assignment have been followed.

_____ All directions on the assignment sheet have been followed.

_____ All handwriting is legible (readable).

_____ All punctuation and grammar rules have been followed.

_____ A parent has reviewed the assignment and initialed the assignment sheet.

_____ The assignment has been put in the designated place for completed work.